

OUSDEN PARISH COUNCIL

Financial Report 2019

The information presented below is provided to meet the requirements of the Transparency Code 2015.

Parish Councillors in 2018/19

John Gale (Chairman)
 Alan Johansen (Vice-Chairman)
 Sylvia Pettitt
 Geoffrey Ingham
 Guy Holland Bosworth
 Ian Harding
 Chris Ridge

Details of Public Land and Building Assets

The Council does not own any land or building assets.

Income and Expenditure Account for Year Ended 31 March 2019 (including expenditure above £100)

Income and Expenditure Account for Year Ended 31 March 2019			
	Income	Year ending 31/03/18	Year ending 31/03/19
26/04/2018	Precept	£5,212	£5,383
26/04/2018	VAT	£163	£240
2018/19	Interest	£1	£4
2018/19	Recycling credit	£738	£640
03/05/2018	PCC refund	£86	£73
14/05/2018	LPC safe rental	£40	£20
13/10/2017	Defibrillator grant	£2,200	£0
29/09/2017	Donations for defibrillator	£200	£0
15/09/2017	Lidgate PC 1/3 of cost of footpath leaflets	£94	£0
11/10/2017	Dalham PC 1/3 of cost of footpath leaflets	£94	£0
04/04/2018	Helping Hands - refund of postage costs	£0	£18
20/12/2018	St Edmundsbury Borough Council - locality funding for noticeboard	£0	£200
2018/19	Lidgate , Risby, Stansfield Stradishall and Dalham Parish Councils - refund of 5/6 of cost of election training for clerk	£0	£21
		£8,828	£6,599
	Expenditure		
2018/19	Staff costs	£2,921	£2,989
12/09/2018	Phone costs	£27	£21
09/05/2018	SALC membership subscription	£132	£136
28/09/2018	Insurance	£463	£412
03/04/2019	VH rental	£52	£56
26/07/2018	ICO	£35	£35
08/10/2018	One Suffolk - website hosting fee	£50	£50
2018/19	GPC including defibrillator	£141	£1,960
2018/19	GPC St Barnabas	£147	£231
2018/19	VAT	£243	£623
2018/19	Hedge and grass cutting	£710	£510
09/05/2018 & 09/01/19	Village hall	£1,270	£1,800

09/01/2019	Risby Parish Council - 1/6 of cost of a print cartridge	£0	£6
09/05/2018	Internal audit	£0	£65
28/11/2018	Display Wizard - new noticeboard	£0	£550
20/12/2018 & 24/01/19	Beaumont Electrical - electrical work for connecting defibrillator	£0	£360
13/03/2019	Elections training for clerk	£0	£25
15/05/2017	Leaflet dispensers for footpath leaflets	£16	£0
03/07/2017	LCPAS - data protection course 1/6	£5	£0
10/01/2018	Installation of new litter bin	£280	£0
10/01/2018	Steel soils for footpath posts	£70	£0
13/09/2017	Three villages footpath leaflets	£281	£0
10/05/2017	Footpath leaflets	£331	£0
28/03/2018	Helping Hands - litter picking equipment	£140	£0
	Total Expenditure	£7,312	£9,829

Receipts and payments summary 2018 – 2019

B/F April 1st 2018		£10,269
Add total income		£6,599
Less total expenditure		£9,829
Balance as of 31/03/19		£7,039

Year-end Bank Reconciliation

Current account balance as per bank statement		£554.18
Balance of deposit account		£6,706.23
Less uncleared payment		£221.33
Total balances as at 31/03/19		£7,039.08

Significant Variations in Accounts from 2018 to 2019 as listed above (more than 10%)

Income

	2018	2019	Explanation of differences over 10%
VAT	£163	£240	More VAT was claimed in 2017/18
Refund electricity costs St Barnabas 50%	£86	£73	The amount varies annually depending on usage
Interest	£1	£4	The amount varies depending on how much money is in the reserve account and interest rates.
Recycling credit	£738	£640	The amount of recycling credits received varies depending on how much is recycled and the cost per tonne paid by West Suffolk Council.
LPC rental of fireproof safe	£40	20	No money was reclaimed in 2016/17 so two payments were made in 2017/18. This was an oversight.
Awards for All grant for a defibrillator	£2,200	£0	This was a one-off grant
Donations for defibrillator	£200	£0	This was a one-off project
Lidgate PC 1/3 of cost of Three Villages Walk leaflets	£94	£0	This was a one-off receipt
Dalham PC 1/3 of cost of Three Villages Walk leaflets	£94	£0	This was a one-off receipt
Helping hands – refund of	£0	£18	Ousden PC was overcharged postage cost by Helping

postage costs			Hands so the money was refunded in 2018/19.
St Edmundsbury Borough Council - locality funding for noticeboard	£0	£200	This was a one-off grant
Lidgate , Risby, Stansfield Stradishall and Dalham Parish Councils - refund of 5/6 of cost of election training for clerk	£0	£21	This was one-off training for the clerk due to parish council elections in 2019.

Expenditure

	2018	2019	Explanation of differences over 10%
Staff costs	£2,921	£0	Ousden Parish Council received a grant of £936 from the Transparency Fund to enable it to meet the requirements of the Transparency Code 2015. This money was paid to the clerk to cover the hours worked setting up and maintaining the new Parish Council website to comply with the Transparency Code. No grant was received in 2018/19
Insurance	£463	£407	Insurance premiums reduced in 2018/19.
Membership subscriptions	£132	£136	The subscription fee to SALC increased in 2018/19
Phone costs	£27	£21	The cost of the annual phone contract paid for by Risby Parish Council decreased in 2018/19 when the contract was renewed.
GPC	£141	£1,960	GPC payments increased in 2018/19 due to the purchase of the defibrillator - £1,920. A donation of £40 was also made to Royal British Legion.
VAT	£243	£621	More VAT was paid in 2018/19
CAS ltd - website hosting fee	£50	£50	No change
ICO	£35	£35	No change
GPC St Barnabas	£147	£231	The electricity bill for St Barnabas varies depending on usage and whether or not the bill is estimated
Grass/hedge cutting	£710	£510	The amount paid varies depending on the number of cuts each year. Due to the dry summer in 2018/19 fewer cuts were required
Ousden Village Hall	£1,270	£1,800	The donation was reduced from £1,600 in 2017/18 as the VHM received a grant towards the cost of the new footpath leaflets which the Parish Council purchased. The Parish Council paid an additional donation of £200 to Ousden Village Hall in 2018/19
Village hall rental	£52	£56	The amount varies depending on the number and length of meetings.
Display Wizard - new noticeboard	£0	£550	This was a one-off purchase.
Beaumont Electrical - electrical work for connecting defibrillator	£0	£360	This was a one-off payment
Elections training for clerk	£0	£25	This was one-off training for the clerk due to parish council elections in 2019.
Risby Parish Council - 1/6 of	£0	£6	This was 1/6 of the cost of a print cartridge for the parish

cost of a print cartridge			council printer
Internal audit	£0	£65	The Council used a different internal auditor in 2018/19 and paid a fee of £65
Footpath leaflets	£331	£0	One off payment
Three villages footpath leaflets	£281	£0	One off payment
New litter bin	£280	£0	One off payment
Steel soils for footpath posts	£70	£0	One off payment
LCPAS - data protection course 1/6	£5	£0	One off payment
Leaflet dispensers for footpath leaflets	£16	£0	One off payment
Helping Hands - litter picking equipment	£140	£0	One off payment